





## Certificate

### CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

**HEALTHCARE SECTOR SKILL COUNCIL**

for the

**MODEL CURRICULUM**

Complying to National Occupational Standards of  
Job Role/ Qualification Pack: 'CSSD Assistant QP No. 'HSS/Q6201 NSQF Level 4'

Date of Issuance: **June 21st, 2018**

Valid up to: **June 20th, 2021**

\* Valid up to the next review date of the Qualification Pack



Authorized Signatory  
(Healthcare Sector Skill Council)

## TABLE OF CONTENTS

1. Curriculum	1
2. Trainer Prerequisite	14

# Central Sterile Service Department Assistant

## CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a “Central Sterile Service Department Assistant”, in the “Healthcare” Sector/Industry and aims at building the following key competencies amongst the learner

<b>Program Name</b>	<b>Central Sterile Service Department Assistant</b>		
<b>Qualification Pack Name and Reference ID. ID</b>	HSS/Q6201, version 1.0		
<b>Version No.</b>	1.0	<b>Version Update Date</b>	10-12-2018
<b>Pre-requisites to Training</b>	<ul style="list-style-type: none"> <li>XII in science stream</li> </ul>		
<b>Training Outcomes</b>	<p><b>After completing this programme, participants will be able to:</b></p> <ul style="list-style-type: none"> <li>Explain basic microbiology and infection control practices related to it</li> <li>Discuss cleaning, disinfection, packing instructions while handling medical devices</li> <li>Explain risks associated with handling contaminated instruments and their proper handling and transport</li> <li>Explain handling and disposal of biomedical waste</li> <li>Explain requirements of current guidelines and procedures while performing the duties and risks in case of non-compliance</li> <li>Demonstrate good communication, communicate accurately and appropriately in the role of CSSD assistant</li> <li>Enhance their skill and capacities to facilitate effective cleaning functions</li> <li>Facilitate effective steam steriliser function</li> <li>Enhance their skill and capacities to manage availability, effectiveness and reprocessing of reusable medical devices</li> <li>Develop their skills and capacities to sterilize loads</li> <li>Perform certain administrative task such as maintenance of records, paperwork, coordination, administrative and basic management</li> <li>Enhance their knowledge in resource management, advocacy as a CSSD Assistant</li> <li>Facilitate service excellence and satisfaction</li> <li>Coordinate for interdepartmental and intradepartmental activities</li> <li>Develop skills to work out on medical software to maintain Hospital Information System</li> <li>Demonstrate correct method of bio-medical waste management</li> <li>Demonstrate Basic Life Support, Cardio Pulmonary Resuscitation and other actions in the event of medical and facility emergencies</li> </ul>		

	<ul style="list-style-type: none"><li>• Demonstrate good communication, communicate accurately and appropriately.</li><li>• Develop interpersonal skills to work along with co-workers</li><li>• Report concerns/issues/challenges to higher authorities as per escalation matrix</li></ul>
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Sr. No.	Module	Key Learning Outcomes	Equipment Required
19	<p><b>Safety and First Aid</b></p> <p><b>Theory Duration</b> (hh:mm) 20:00</p> <p><b>Practical Duration</b> (hh:mm) 20:00</p> <p><b>Corresponding NOS Code</b> HSS/N9617, HSS/N9618</p>	<ul style="list-style-type: none"> <li>Describe symptoms of a cardiac arrest</li> <li>Apply the principles of basic life support (Adult chain of survival, CABDs of giving CPR)</li> <li>Describe the correct protocol of chest compression, ventilation and assessment steps</li> <li>Differentiate between the single rescuer and two rescuers CPR</li> <li>Describe the conditions when choking occurs</li> <li>Describe the protocol of giving life support during choking</li> <li>Describe the safety measures to prevent emergencies</li> <li>Explain Triage</li> <li>Explain the importance of first aid tools and equipment</li> </ul>	First aid kit, splints, bandage, anti-septic creams etc
20	<p><b>Basic Computer Knowledge</b></p> <p><b>Theory Duration</b> (hh:mm) 10:00</p> <p><b>Practical Duration</b> (hh:mm) 10:00</p> <p><b>Corresponding NOS Code</b> Bridge Module</p>	<ul style="list-style-type: none"> <li>Discuss the application and introduction of computers</li> <li>Discuss the foundation concept of operating systems</li> <li>Describe the need of Operating systems (OS)</li> <li>Explain the functions of OS</li> <li>Describe the updated versions of windows like 2008 or 2010 – utilities and basic operations</li> <li>Discuss the updated versions of Microsoft office like 2010, 2013 or 2016.</li> <li>Describe the basic concepts of computer hardware and software</li> <li>Explain the commonly used hospital softwares</li> </ul>	Computer with internet facility
21	<p><b>Soft Skills and Communication</b></p> <p><b>Theory Duration</b> (hh:mm) 20:00</p> <p><b>Practical Duration</b> (hh:mm) 30:00</p> <p><b>Corresponding NOS Code</b> Bridge Module</p>	<ul style="list-style-type: none"> <li>Apply art of effective communication</li> <li>Work through effective communication</li> <li>Apply effective communication strategies with peers/ colleagues using medical terminology in communication</li> <li>Employ basic reading and writing skills</li> <li>Carry out sentence formation, grammar and composition</li> <li>Enhance vocabulary</li> <li>Explain goal setting, team building, team work, time management, problem solving</li> </ul>	



Sr. No.	Module	Key Learning Outcomes	Equipment Required
		<ul style="list-style-type: none"> <li>• Interactive lectures and Discussion</li> <li>• Brain Storming</li> <li>• Charts and Models</li> <li>• Activity</li> <li>• Video presentation</li> </ul> <p><b>Skill lab equipped with following arrangements:</b></p> <ul style="list-style-type: none"> <li>• Unique equipment as enlisted at the last</li> <li>• Practical Demonstration of various functions</li> <li>• Case study</li> <li>• Role play</li> </ul>	

- Grand Total Course Duration 1580 Hours, 00 minutes (370:00 Hours duration for Class Room, 630:00 Hours Skill and Lab Training and 580:00 Hours of mandatory OJT )
- 580 Hours of mandatory OJT/Internship/Clinical or Laboratory Training)

*(This syllabus/ curriculum has been approved by SSC: Healthcare Sector Skill Council)*



## Trainer Prerequisites for Job role: “Central Sterile Service Department Assistant” mapped to Qualification Pack: “HSS/Q6201, version 1.0”

Sr. No.	Area	Details
1	<b>Description</b>	To deliver accredited training service, mapping to the curriculum detailed above, in accordance with the Qualification Pack “HSS/Q6201”.
2	<b>Personal Attributes</b>	Aptitude for conducting training, and pre/ post work to ensure competent, employable candidates at the end of the training. Strong communication skills, interpersonal skills, ability to work as part of a team; a passion for quality and for developing others; well-organised and focused, eager to learn and keep oneself updated with the latest in the mentioned field.
3	<b>Minimum Educational Qualifications</b>	<ul style="list-style-type: none"> <li>• CSSD Assistant or</li> <li>• CSSD Technician or</li> <li>• CSSD Manager or</li> <li>• Diploma in Operation Theatre Procedure</li> </ul>
4a	<b>Domain Certification</b>	Certified for Job Role: “CSSD Assistant” mapped to QP: “ <u>HSS/Q6201</u> ”, version 1.0 with scoring of minimum 80%.
4b	<b>Platform Certification</b>	Recommended that the Trainer is certified for the Job Role: “ <u>Trainer</u> ”, mapped to the Qualification Pack: “ <u>MEP/Q2601</u> ” with scoring of minimum 80%
5	<b>Experience</b>	<ul style="list-style-type: none"> <li>• CSSD Assistant with 4 years of experience or</li> <li>• CSSD Technician with 4 years of experience or</li> <li>• CSSD Manager with 2 years of experience or</li> <li>• Diploma in Operation Theatre Procedure with 6 years of experience</li> </ul>